

SAFETY COACH NOTES - DUE DILIGENCE

Unfortunately this issue is often considered only after a serious accident occurs, an order has been issued or there is a potential fine of more than a \$100,000.

Due diligence is “taking every precaution reasonable in the circumstances for the protection of the worker”.

The Occupational Health and Safety Act states that it is the duty of the employer, supervisor and director to demonstrate “Due Diligence”.

Evaluate your company’s vulnerability to the risk Due Diligence by completing this questionnaire.

Yes No

The employer/boss complies with legislation by sections 25 –26
ensuring safety controls are provided, maintained and used.
providing safety information and competent supervision
assisting the health and safety committee
preparing and reviews annually a written health and safety policy
developing and maintaining a program to implement this policy.
maintaining written records related to health and safety issues.
Every supervisor complies with legislation by section 27
ensuring workers work in a safe manner
advising workers of all actual and potential dangers
maintaining written records related to health and safety issues
All directors (if any) comply with legislation by section 32
taking all reasonable care to ensure that the corporation complies with the Act and
regulations and orders issued (if any)

___ out of 10 is your score. To avoid potential fines 10 out of 10 is the only acceptable score.

The “due diligence” process is based upon the following steps.

- knowledge of legislated duties
- identification of actual and potential hazards
- evaluation of the hazard level
- development of policies and procedures to control these hazards
- implementation of these policies and procedures
- communication and training as required
- evaluation to ensure that these policies and procedures are effective
- adjustments and enforcement as appropriate
- demonstration of commitment by all levels of the organization
- documentation of each of these steps

Again 10 out of 10 is required to ensure success.

LTS can provide training about due diligence.

Visit lbs@safetycoach.ca Training- Management Supervisor – due diligence for details.